



The Cleaford Christian Trust

...caring about Romania...

Registered Charity Number 1039861

Annual Report and Accounts
to
30th June, 2001

The Trust's Aims and Objectives

The main aim of the Trust is to support Christian ministry in Romania. The chief point of contact is the Hungarian Baptist Church in the large Transylvanian city of Brasov.

Projects are only considered that are recommended or approved by Pastor Gyula Borzasi of that church. As General Secretary of the Hungarian Baptist Convention of Romania he directs to the Trust requests from outside the Brasov area.

In the U.K. the objective of the Trust is to provide an effective channel for churches, schools and individual supporters to assist Christian work in Romania. The Trust also seeks to facilitate cooperation between British charities and missions working in Romania

Our Policies

We pray for God's guidance in all the decision making that is necessary and all but the most minor decisions are made at regular Trustees' meetings.

Unless answering a specific request from Romania, we only send items that we are offered after checking that they will be useful. We only send items that are 'in date', we comply with Romanian import and customs regulations, and we do not allow aid items to be sold in Romania. We have no wish to hinder the fragile growth of the Romanian economy, so where practical we prefer to provide cash for local purchase of items and labour.

We are reluctant to undertake projects where progress cannot be monitored satisfactorily.

Achievements

During the year there were serious difficulties in transporting aid items, mainly resulting from changes of some Romanian regulations EU standards and the effects of BSE and Foot & Mouth Disease. Nevertheless a total of over 8.7 tonnes of humanitarian aid was sent via the church in Brasov, including:

63 boxes of clothes (new & second-hand)
18 boxes of shoes
26 Computers, plus printers and scanners
51 boxes of stationery items, mainly for Village Schools and Sunday Schools
505 kg of toys (new & secondhand) for the Hospital and kindergartens

Help for the Brasov Children's Hospital has included over £5,000 worth of medical equipment and over £7,000 worth of medicines. During the year we were asked to double the quantities of antibiotics and asthma drugs that we had previously agreed to supply, and also to support the plans to upgrade the ITU and Admissions Department.

Much needed photocopiers were supplied to 2 village schools and Harghita Camp.

Trustees visited projects in Romania in November 2000 and March 2001. In January we were granted a useful interview with H.E. The Romanian Ambassador in London.

Christian ministry in Targu Mures County has received greater support. This has included help with church buildings, equipment, Sunday School materials and financing visits to Harghita Christian Camp for large numbers of children and young people.

Key features from the Accounts

- Income from general donations (excluding a special donation from Mission to Europe towards a new minibus for Brasov) was £32,000.
- Donations for the Children's Hospital amounted to £3,600 (including proceeds from sponsorship of our London Marathon runner)
- Income from sales, mainly of videos for schools, produced £2,000
- Cartridge recycling (which was only just beginning) raised £273
- Tax recoveries under Gift Aid increased to £4,500.
- £3,700 was spent in support of Harghita Christian Camp
- £8,000 was spent on medicines and medical equipment
- Nearly £3,000 was spent in support of village schools
- The cost of freight of aid to Romania was nearly £4,500.
- Financial and administration expenses were under £750, with most office services being donated free of charge by Cleaford Services Ltd.

The Year Ahead

For the first time we are unable to send large quantities of food, donated at school and church Harvest Festivals. We plan to make a substantial cash donation to the Brasov church for local purchases of food, so that the very poor may still have something extra for Christmas.

As funds allow we intend to continue to help the Brasov Children's Hospital with the upgrading of ITU and the Admissions Department, and will stand by our under-

taking to provide antibiotics, asthma drugs, gluten free flour, etc.

New churches are being planted in many villages in the Targu Mures area. We wish to continue helping with the purchase of land for new church buildings, which then allows the building to be constructed under a scheme run by American churches. We anticipate increased support for pastors and Sunday school teachers in this growth area.

Harghita Christian Camp is also doing effective front-line evangelism, and we will continue to encourage and support this work financially.

Shortly after the close of the financial year we completed the purchase in Belgium of an urgently needed new minibus for the Brasov church. This was jointly funded with Mission to Europe.

Fund Raising

The Tentmakers Scheme.

Once a year we receive a dividend from Tentmakers, as a proportion of the profits they have made from the sale of stationery to those who have nominated The Cleaford Christian Trust as beneficiaries. Our last dividend amounted to £111. If supporters feel they can introduce the scheme to businesses for their stationery purchases, or buy their own needs through Tentmakers, please contact the office for the details—their prices are competitive.

Go Help

We are registered at www.gohelp.co.uk, so that anything you buy through that site will provide a small donation to the Trust.

When entering the site just type 'Cleford' in the box for your chosen beneficiary. The site has an ever expanding list of shops in the scheme—for example buying a book from the W.H. Smith or BOL sites will help us.

Cartridge recycling

In the first few months of this scheme we have received significant funds for the Trust's work. Bob Peerman (01252 721641) runs the scheme for us, which involves sending in empty laser, inkjet or copier cartridges, for which we receive a credit depending on the type of cartridge. Bob can give guidance regarding the types that are acceptable.

Thanks to...

We benefited from another year of free use of storage space in Cron-dall, which has been much appreciated. Tracey Ursell has been a tireless assistant to Abigail Cleaver in sorting and packing aid items for shipment.

Adele Cox has procured medical supplies, maintained a steady flow of useful information from Great Ormond Street to the Children's Hospital, and acted as minutes secretary to the Trustees, for which we are very grateful.

Thanks to those who have made a regular commitment to support Mrs Victoria Fejer, a pastor's widow, and to those who continue to sponsor the Bekö children.

Countless people have kept up the supply of clothes, shoes, toys and other useful items and materials. We have been given excellent new hand made and knitted work from several sources.

We have received computers from many sources.

Gifts in Kind UK (now renamed InKind Direct) continue to supply many useful items at nominal prices.

Steve & Margaret at Hainstock's Chemists have given considerable help with advice and procurement of medical items at the best prices.

We thank many churches, fellowships (often including Women's Groups, Guides, Girls' Brigade, etc. etc. affiliated to a church) and schools. It is not possible to list them all, but we do particularly thank the greengrocer's shop run by Downs Baptist Church in Woodingdean who have made substantial donations from the shop's profits.

In addition to financial help, and gifts in kind, we thank those churches that have invited us to preach and those schools that invite us to lead Christian assemblies.

'School' help often includes parents who make gifts or buy videos, or donate goods and harvest offerings. We also thank teachers and office staff who administer!

There are too many other individuals and organisations to list, but we acknowledge our dependence on the continuing support of a growing band of friends of the needy people of Romania, young and old alike. Continuity is important, and we acknowledge many who have quietly continued with us over the years.



RIAC

For many years the Romania Information Centre (RIC), based at Southampton University, served as a clearing house of information for groups working in Romania, as well as holding a reference database for researchers, etc. The RIC closed during the summer, having lost its funding.

The Trust, as part of its ministry to the needy of Romania, is now providing a substitute service under the title of Romania Information At Cleaford (RIAC). We are now expanding our Directory of groups working in Romania, which is on the Internet at www.cleaford.co.uk/links.htm, and will shortly be contacting all those listed on the old RIC database.

Communication between groups is important, as there is much useful knowledge and experience to be shared. To facilitate this RIAC offers an email service, both for groups and individual supporters, where we can circulate requests for information and/or news of new developments, changes of regulations, etc.

We make no charge for the RIAC service (except for a nominal charge for those who require fax rather than email). The day to day work is done by Phil Dunford and there is no expenditure of Trust funds.

How you can help...

The Trustees welcome **prayer support**. Decisions have to be made regarding requests received from Romania, and we need to know God's will in each case. We also need wisdom, and imagination, when considering the best

approach to follow when seeking to meet a request. We need to decide how to match projects with our various supporter groups.

Please **pray for our partners** in Romania, including:

Pastor Gyula Borzasi and his wife Marta at the church in Brasov. Gyula is also General Secretary of the Convention of Hungarian Baptist Churches in Romania.

Pastor Istvan Borzasi and his wife Marta, responsible for a number of churches, Sunday Schools and women's groups in the Targu Mures area. Istvan is also a frequent broadcaster on three radio stations.

Pastor Joseph Elekes, assisting in the Targu Mures area, whose salary is paid by the Trust.

Pray for Andrew and Ester Erdö, and their son Andrew junior, at Harghita Camp as they welcome thousands of guests each year, and progress the continuing development programme as funds allow.

Thank God for the many children and young people who come to know the Lord for the first time at Harghita, and pray for their nurture in their home churches.

Pray for Dr. Mazgareanu the Medical Director, management and staff at the Brasov Children's Hospital, as they continue to work under budget pressures and uncertainty, and are discouraged by the lack of local support.

Pray for teachers in village schools as they seek to help gypsy and other poor families in the villages.

Pray for God's overruling in Romania,

particularly in connection with the changes to rules and regulations as part of the process of joining the EU

Please help us to increase the number of supporters of our registration under the **Tentmakers Charity Benefit Scheme**. Once registered, supporters (or their employers) can purchase computer and office supplies at prices which are comparable with the well known suppliers, and are sometimes cheaper. 80% of the gross profit on orders placed under our reference number will be given as a dividend to the Trust.

Please use, and encourage others to use, the charity shopping scheme at **www.gohelp.co.uk**.

There is a continuing need for **computers** and inkjet printers. We would be grateful for 486 or Pentium machines that may become available following upgrades.

The Trust is always in need of **cash gifts**, either for grants to our Romanian partners, or for the purchase of items not otherwise available.

Gift Aid is now a simple scheme, whereby the completion of one Declaration by a donor allows the Trust to recover tax on gifts of any size. This adds 28p for each pound given by a taxpayer.

Please think whether you can arrange a **fund-raising event** in aid of the Trust's work. We have supporters who have planned concerts for us, send us money from friends using their swimming pool or from their hens laying eggs! Perhaps there are other imaginative ideas.

We are always keen to supply photo displays, videos and speakers for events in aid of the Trust, but with our limited man-

power we don't have much time to organise fund raising events ourselves.

We are increasing our contacts with churches and schools in England. Please **pray** for Trustees as they preach, lead school assemblies, and speak to a range of different groups. We seek to glorify God, tell the gospel with a smile, and raise awareness of how the gospel can be put into practice in service to the needy. We welcome **invitations** to preach or lead, particularly All-age worship services.

Our **Training Workshops** on using puppets and other visual aids are often a useful way to introduce the Trust. Perhaps your church or school could host a workshop.

Financial Statements

Report of the Trustees

The Trustees submit their report on the accounts of the Trust for the year ended 30th June 2001.

Principal activities

1. The Trust was created by Deed on 6th July 1994 and is exclusively for charitable purposes
2. There has been no change in the constitution of the Trust since its creation, and it is registered as a charity in accordance with the Charities Act 1993
3. Trustees serving throughout the year were A.R. Cleaver, A.J. Cleaver SRN, SCM, P.J. Dunford, L.J. Dunford SRN, P.M. Guy, R.E. Guy and D.C. Stickland CPFA, FCCA
4. The Trustees in respect of the year to 30th June 2001 have distributed in grants and donations a total of £33,185 (2000—£34,716) in furtherance of the Trust's objectives.

Statement of Trustees' responsibilities

Charity law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the Trust's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees should follow best practice and:

select suitable accounting policies and then apply them consistently;

make judgements and estimates that are reasonable and prudent;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust and which enable them to ascertain the financial position of the Trust and to ensure

that the accounts comply with applicable law. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board of Trustees

A.R. Cleaver
10th October 2001

Independent Examiner's Report to the Trustees of The Cleaford Christian Trust

I report on the financial statements for the year ended 30th June 2001, which are set out on pages 10 to 14.

Respective responsibilities of trustees and examiner

As described on page 7 the charity's trustees are responsible for the preparation of the accounts; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 41 of the Act and

to prepare accounts which accord with the accounting records and to comply with the accounting requirement of the Act

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin Birch FCA
Birch & Co.
Chartered Accountants
Farnham

12th October 2001

Statement of financial activities for the year ended 30th June 2001

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2001 £	Total 2000 £
Income					
Voluntary income	1	23,237	17,005	40,242	33,148
Interest received		281	-	281	113
Tax repayment		4,571	-	4,571	3,989
		<hr/>	<hr/>	<hr/>	<hr/>
Total income		28,089	17,005	45,094	37,250
		<hr/>	<hr/>	<hr/>	<hr/>
Direct charitable expenditure					
Grants and donations	3	23,658	9,527	33,185	34,716
Other expenditure					
Fund raising expenses		1,133	-	1,133	884
Financial & administration expenses	2	733	-	733	1,026
		<hr/>	<hr/>	<hr/>	<hr/>
		1,866	-	1,866	1,910
		<hr/>	<hr/>	<hr/>	<hr/>
Total expenditure		25,524	9,527	35,051	36,626
		<hr/>	<hr/>	<hr/>	<hr/>
Net (expenditure)/income for the year		2,565	7,478	10,043	624
Fund balances brought forward		<u>6,000</u>	<u>-</u>	<u>6,000</u>	<u>5,376</u>
Fund balances carried forward		<u><u>8,565</u></u>	<u><u>7,478</u></u>	<u><u>16,043</u></u>	<u><u>6,000</u></u>

Balance Sheet as at 30th June 2001

	Note	2001 £	2000 £
Current assets			
Bank accounts		15,529	5,758
Cash accounts		1,043	305
Loans	4	1,500	4,900
		<u>18,072</u>	<u>10,963</u>
 Current liabilities			
Loans	5	1,500	4,500
Accruals		240	250
Other creditors		289	213
		<u>2,029</u>	<u>4,963</u>
Net current assets		<u>16,043</u>	6,000
Net assets		<u>16,043</u>	<u>6,000</u>
 Funds			
Unrestricted funds		8,565	6,000
Restricted funds		7,478	-
		<u>16,043</u>	<u>6,000</u>

Accounting Policies

Basis of Accounting

The financial statements are prepared under the historical cost convention and in accordance with applicable law

Donations

Donations represent amounts received during the period.

Notes to the financial statements for the year ended 30th June 2001

1. Voluntary income	Unrestricted Funds £	Restricted Funds £	Total 2001 £	Total 2000 £
Camp	-	733	733	2,885
Donations—Children’s Hospital	-	3,646	3,646	2,348
Donations—Miscellaneous	20,721	8,185	28,906	16,148
Gyula Fund—grants to Pastor	-	300	300	300
Sponsorship of Bekö children	-	1,200	1,200	1,450
Forget Me Not street children project	-	-	-	136
Sales	2,003	-	2,003	2,289
Schools	-	1,807	1,807	50
Sponsorship of Mrs Fejer	-	320	320	280
Filadelphia Old People’s Home	-	-	-	30
Reimbursement of travel costs	240	-	240	125
Borla buildings	-	-	-	4,187
Widows Fund	-	430	430	650
Freight	-	224	224	670
Church heating project	-	-	-	1,600
Cartridge recycling	273	-	273	-
Feraru Fund	-	160	160	-
	<u>23,237</u>	<u>17,005</u>	<u>40,242</u>	<u>33,148</u>



2. Financial & administration expenses	Unrestricted Funds £	Restricted Funds £	Total 2001 £	Total 2000 £
Office expenses	55	-	55	49
Postage	314	-	314	193
Independent examiner's remuneration	240	-	240	250
Bank charges	(119)	-	(119)	223
Miscellaneous	-	-	-	80
Insurance	243	-	243	231
	<u>733</u>	<u>-</u>	<u>733</u>	<u>1,026</u>
3. Grants and donations	Unrestricted Funds £	Restricted Funds £	Total 2001 £	Total 2000 £
Camp assistance	2,206	1,525	3,731	3,900
Computer equipment	1,054	-	1,054	231
Freight	4,252	224	4,476	4,189
Grants	2,949	300	3,249	4,481
Medical	4,484	3,646	8,130	4,858
Bekö children	57	1,200	1,257	1,602
Pastor aid	875	-	875	1,102
Re-sales	13	-	13	9
School items	1,030	1,807	2,837	726
Travel	191	-	191	149
Cleaning & general aid	1,818	-	1,818	2,868
Mrs Fejer	-	275	275	425
Street children	-	-	-	111
Motor vehicles	2,329	-	2,329	225
Seminary	450	-	450	380
Widows' pensions	-	330	330	360
Pastor salary	1,200	-	1,200	600
Borla houses	750	-	750	4,500
Mrs Feraru	-	220	220	-
Church heating	-	-	-	4,000
	<u>23,658</u>	<u>9,524</u>	<u>33,185</u>	<u>34,716</u>

4. Loans

A loan of £1,500 is to Mr. B. Kiraly for the sole purpose of providing working capital for his shop. The loan is free of interest and is repayable at times and in amounts as the borrower may decide.

5. Loans

A loan of £1,500 is to enable the Trust to advance money to Mr. B. Kiraly. The loan is interest free and is repayable at such time as the trustees may decide.

Details of Trustees, Accountants, etc.

The Trustees are:

Angus Cleaver (Chairman) and **Abigail Cleaver** of 46 Hazell Road, Farnham, Surrey, GU9 7BP

Phil Dunford and **Jan Dunford** of Little Haven, West Street, Farnham, Surrey GU9 7AP

Roger Guy and **Pat Guy** of 88 Arbury Avenue, Bedworth, Warwickshire, CV12 8QX

Revd David Stickland of The Barn, Jolly Robins, Hawkley, Liss, Hants GU33 6NQ

The Trust's Head Office address is:

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Website URL is <http://www.cleaford.co.uk/homepage.htm>

The Sussex Office is at:

15a McWilliam Road
Woodingdean
BRIGHTON
BN2 6BE

Phone 01273 680494

The Trust became a registered charity on 29th July 1994, under number 1039861

The Trust is registered with the Inland Revenue, and with Customs & Excise for VAT purposes.

The Trust's accountants are Birch & Co of The Oast House, Park Row, FARNHAM

Bankers:

Bank of Scotland, 41 South Gyle Crescent, EDINBURGH EH12 9XD

Sort code 12-20-29 Account No: 00291458

Lloyds TSB Bank plc, 75 Castle Street, FARNHAM GU9 7LT

Sort Code 30-93-20 Account No: 0519581