



# The Cleaford Christian Trust

...caring about Romania...

Registered Charity Number 1039861

Annual Report and Accounts  
to  
30th June, 2015

## The Trust's Aims and Objectives

The main aim of the Trust is to support Christian ministry in Romania. The chief points of contact are the Hungarian Baptist Churches in Brasov and Mures county, the Harghita Christian Camp, and the FAST charity in the Brasov area.

A subsidiary aim is to provide assistance to the Brasov Children's Hospital.

In the U.K. the objective of the Trust is to provide an effective channel for churches, schools and individual supporters to assist Christian work in Romania.

## Our Policies

We pray for God's guidance in all the decision-making that is necessary. Major decisions are made at Trustees' meetings, and other items are discussed via email.

Unless answering a specific request from Romania, we only send items that we are offered after checking that they will be useful. We only send items that are 'in date', we comply with Romanian regulations, and we do not allow aid items to be sold in Romania. We have no wish to hinder the fragile growth of the Romanian economy, so where practical we provide cash for local purchase of items and labour.

We do not support projects where progress cannot be monitored satisfactorily.

New trustees are invited and appointed by the whole body of existing Trustees.

## Trustees

There were two Trustees' business meetings during the year. At each meeting reports were received on the financial situation and on progress with projects in Romania. At each meeting Trustees review the budget for the rolling next 12 months.

Detailed reports of each of the two visits to Romania that took place during the year were discussed. Most Trustees made at least one visit to Romania during the year, and took the opportunity to invite other supporters to view projects.

Trustees considered a range of requests for assistance and made appropriate allocations of funds.

The Trustees reviewed the Risk Assessment and concluded that satisfactory measures are taken to limit risks.

The Trust's commitments in relation to its income were studied, and it was considered that all current commitments could be met from current levels of income, with a reasonable reserve.

The split of expenditure between 'secular' (e.g. medical aid) and 'spiritual' (e.g. church planting) projects was kept under review. The existing division of approximately 25/75 should be maintained.

The Trust meets the 'public benefit' requirements of charity registration, as there are no restrictions on whom may join the supported churches or be treated at the Children's Hospital.

## Achievements

**H**elp for the Brasov Children's Hospital was mainly shipments of antibiotics, asthma supplies and liquid feeds. Following the collapse of state funding for hospitals in Romania it has become clear that the Trust's contribution now accounts for 33% of the hospital's medicine needs.

General aid items shipped included: new clothes, craft and stationery items, (mainly for Christian Camps and Sunday Schools), toys (new & second-hand) for the Hospital and kindergartens.

Christian ministry in Mures County has continued to receive support, mainly by payment of pastors' allowances. The Trust gave significant financial help to the Harghita Christian Camp.

Trust supporters continue to give supplements to their pension to a number of poor widows and some families.

The relationship with the locally registered FAST charity, working with deprived people in the Brasov area, continued. FAST UK is now established as a registered UK charity, thus freeing the Trust from its role as UK liaison for FAST, although some donations destined for FAST UK are still received by the Trust.

## Key features from the Accounts

- Unrestricted income was slightly increased. There was less designated giving to the Harghita Christian Camp, for whom there had been a special appeal in the previous year.

- Income from sales of DVDs that we have produced for schools continues to be useful.
- Administration costs (shown in the accounts as 'Governance') were 4.5% of income.

## The Year Ahead

**T**rustees and supporters will be visiting Romania to review our projects and to encourage those doing the work. More time will be spent at Harghita as we increase our various forms of support for evangelism at the Christian Camp. These visits are also valuable in informing UK churches and other supporters of the continuing needs.

## Thanks to...

**W**e benefited from yet another year of free use of storage and packing space in Crondall, which has been much appreciated.

Countless people have kept up the supply of new clothes, toys, school items and other useful materials. Many will feel that they are only giving in a small way, but they have aggregated into significant and encouraging quantities.

We thank many churches, fellowships (often including Women's Groups, etc. affiliated to a church) and schools for their support in various ways. It is not possible to list them all.

In addition to financial help, and gifts in kind, we thank those churches that have invited us to preach (and have often made donations to the work).

'School' help often includes parents who make gifts or buy DVDs, or donate goods

and harvest and Christmas offerings. We also thank teachers and office staff who administer!

There are too many other individuals and organisations to list, but we acknowledge our dependence on the continuing support of a growing band of friends of the needy people of Romania, young and old alike. Continuity is important, and we acknowledge many who have quietly continued with us over the years.

### How you can help...

**T**he Trustees welcome **prayer support**. Decisions have to be made regarding requests received from Romania, and we need to know God's will in each case. We also need wisdom, and imagination, when considering the best approach to follow when seeking to meet a request.

Please **pray for our partners** in Romania, including:

As senior pastors retire younger men, usually with young families, are taking responsibility for groups of churches. We should pray for wisdom and energy, and for good time management to protect against 'burn-out'.

**Pray for** the management and staff at the Brasov Children's Hospital, as they continue to work under budget pressures and uncertainty, and are discouraged by the lack of local support. They continue to need the courage to stand against corruption and to staff the hospital where wages are very poor.

**Pray for** Daniel and Ema Hristea and their team at FAST. Working in the very

poor communities calls for wisdom, courage, discernment and much energy. They need particular wisdom in dealing with local politics and corruption pressures.

**Pray for** the ministry at Harghita Christian Camp, where many children, young people, disabled and adults hear the gospel every summer.

The Trust is always in need of **cash gifts**, either for grants to our Romanian partners, or for the purchase of items not otherwise available.

Please think whether you can arrange a **fund-raising event** in aid of the Trust's work. We have supporters who have planned concerts for us, send us money from friends parking their caravan on their land or from their hens laying eggs! Perhaps there are other ideas. We are always keen to supply photo displays, videos and speakers for events in aid of the Trust.

Please **pray** for Trustees as they preach, lead school assemblies, and speak to a range of different groups. We seek to glorify God, tell the gospel with a smile, and raise awareness of how the gospel can be put into practice in service to the needy.

We welcome **invitations** to schools and churches, to preach or lead.

Please consider whether you could **invite a Trust speaker** to your group.

Do you have connections with a **school** that could use our DVD scheme?

We are grateful for supporters who keep up a regular stream of small gifts of **pencils, felt tips, paint brushes and the like**. We are now aiming to provide these

and other craft materials for about 250 children in hospital, over 400 children in Sunday Schools and many attending summer camps!

Each year the Hospital has 200/250 children there at Christmas, many of whom would not get a present unless it comes from us. We send suitable **toys, games, etc** through the year. If you would like to help in this way please observe the following -

- Do not wrap them
- No toys that require batteries
- Games and puzzles need to be complete
- Colouring books, etc should not be part used
- None of the ghoulish figures that seem fashionable in UK at present
- Soft toys, etc need to be clean

We have also had a special request from the hospital for Christmas decorations to brighten up the building, and for baby clothes, such as rompers, that are not knitted.

# Financial Statements

## Report of the Trustees

The Trustees submit their report on the accounts of the Trust for the year ended 30th June 2015.

### Principal activities

1. The Trust was created by Deed on 6th July 1994 and is exclusively for charitable purposes
2. There has been no change in the constitution of the Trust since its creation, and it is registered as a charity in accordance with the Charities Act 2011
3. Trustees serving throughout the year were A.R. Cleaver, P.J. Dunford, A.P. Henderson, L.M. Barnardo, S.M. Cleaver, and Rev'd D.C. Stickland. Dr P.D Barnardo became a Trustee with effect from 4th December 2014. P.M. Guy and R.E. Guy resigned with effect from 28th May 2015
4. The Trustees in respect of the year to 30th June 2015 have distributed in grants and donations a total of £28,968 (2014—£56,582) in furtherance of the Trust's objectives.

### Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the Fund's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

select suitable accounting policies and then apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Fund and which enable them to ascertain the financial position of the Fund and to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees review the charity's commitments in relation to its income, with the intention that all

current commitments can be met from current levels of income. They also make an annual review of risks to which they believe the charity is exposed.

New trustees are invited and appointed by the whole body of existing Trustees.

The Trustees carry out an annual Risk Review, in the light of which reserves are also reviewed, and are intended to provide for at least 6 months' commitments following a catastrophic loss of regular income. During this period efforts would be made to replace the lost income.

The Trustees review the charity's finances at each meeting, and concluded that the position at the end of the financial year was satisfactory, and exceeded their longer term forecasts. .

FAST UK is a registered charity. It was the intention of the trustees of both charities that from 1st July 2011 income for FAST from UK supporters should no longer be handled by the Trust, however some donors have not transferred their standing orders to FAST UK during the current year.

A Partnership Agreement between the Trust and the Harghita Christian Camp has been signed, which defines the methods of working between the two parties.

On behalf of the Board of Trustees



A.R. Cleaver

17th December 2015

# Independent Examiner's Report to the Trustees of The Cleaford Christian Trust

I report on the accounts of The Cleaford Christian Trust for the year ended 30 June 2015, which are set out on pages 9 to 15.

## Respective responsibilities of trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

## Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
  - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. J. Easton BSc(Hons) MBA  
Independent Examiners Ltd  
Sovereign Centre  
Poplars  
Yapton Lane  
Walberton  
West Sussex  
BN18 0AS



Dated: 6th JANUARY 2016



## Statement of financial activities for the year ended 30th June 2015

	Notes	Unrestricted Funds 2015 £	Restricted Funds 2015 £	Total 2015 £	Unrestricted Funds 2014 £	Restricted Funds 2014 £	Total 2014 £
<b>Incoming resources from generated funds</b>							
Voluntary income	1	15,268	13,709	<b>28,977</b>	14,649	27,928	42,577
Interest received		6	-	<b>6</b>	-	-	-
Tax repayment		4,972	206	<b>5,178</b>	9,989	2,624	12,613
Sales		-	975	<b>975</b>	1,158	-	1,158
Total incoming resources		<u>20,246</u>	<u>14,890</u>	<u><b>35,136</b></u>	<u>25,796</u>	<u>30,552</u>	<u>56,348</u>
<b>Resources expended</b>							
<b>Charitable activities</b>							
Grants and donations	3	13,921	15,047	<b>28,968</b>	26,057	30,525	56,582
<b>Other expenditure</b>							
Costs of generating funds		787	-	<b>787</b>	650	-	650
Governance costs	2	1,561	-	<b>1,561</b>	1,979	-	1,979
Total expenditure		<u>16,269</u>	<u>15,047</u>	<u><b>31,316</b></u>	<u>28,686</u>	<u>30,525</u>	<u>59,211</u>
<b>Net (expenditure)/income for the year</b>		<u>3,977</u>	<u>(157)</u>	<u><b>3,820</b></u>	<u>(2,890)</u>	<u>27</u>	<u>(2,863)</u>
<b>Fund balances brought forward</b>		<u>(1,362)</u>	<u>5,911</u>	<u><b>4,549</b></u>	<u>1,528</u>	<u>5,884</u>	<u>7,412</u>
<b>Fund balances carried forward</b>		<u><u>2,615</u></u>	<u><u>5,754</u></u>	<u><u><b>8,369</b></u></u>	<u><u>(1,362)</u></u>	<u><u>5,911</u></u>	<u><u>4,549</u></u>

Results are derived from continuing activities.  
All gains and losses in the year are included in the above results.

## Statement of Assets and Liabilities as at 30th June 2015

	Note	2015 £	2014 £
<b>Current assets</b>			
Bank accounts		8,369	4,549
Cash accounts		-	-
		<b>8,369</b>	<b>4,549</b>
 <b>Funds</b>			
	4		
Unrestricted funds		2,615	(1,362)
Restricted funds		5,754	5,911
		<b>8,369</b>	<b>4,549</b>

Charity law requires the Trustees to prepare financial statements for each financial year which comply with the Regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Statement of Financial Activities and a Statement of Assets and Liabilities which are set out on pages 9 and 10.

Approved by the Trustees on the 17th December 2015

Signed on their behalf by



A.R. Cleaver  
Trustee

## Accounting Policies

### **Basis of Accounting**

The financial statements are prepared on the receipts and payments basis and in accordance with applicable law, the Charities Act 2011 and SORP 2005 Accounting & Reporting by Charities.

### **Donations**

Donations represent amounts received during the period.

### **Fund Accounting**

Unrestricted funds are available for use at the discretion of the trustees for furtherance of the general objectives of the charity.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or which have been raised by the charity for particular purposes.

### **Incoming Resources**

All incoming resources are included in the Statement of financial activities when the charity becomes legally entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary income consists of donations and is accounted for on a receipts basis.

### **Resources Expended**

Expenditure is accounted for on a payments basis and has been classified under headings that aggregate all the costs related to that heading.

Direct charitable expenditure consists of costs incurred attributable to specific activities.

Costs of generating funds are those incurred in seeking voluntary contributions.

Governance costs are those costs incurred in connection with the administration of the charity and compliance with statutory requirements.

Payments totalling £216 have been made to Cleaford Services Ltd for goods and services provided. Cleaford Services Ltd is owned by Mr Angus Cleaver and Mr Philip Dunford, who are Trustees. Mrs Sheena Cleaver is also a Trustee.

No remuneration has been paid to Trustees.

### **Capitalisation policy**

All assets and maintenance costs are written-off in the year of purchase.

## Notes to the financial statements for the year ended 30th June 2015

1. Voluntary income	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds		Funds	Funds	
	2015	2015		2014	2014	
	£	£	£	£	£	£
Camp	-	1,238	<b>1,238</b>	-	16,699	16,699
Donations—Children's Hospital	-	44	<b>44</b>	-	18	18
Donations—Miscellaneous	15,268	-	<b>15,268</b>	14,649	-	14,649
FAST General Fund	-	240	<b>240</b>	-	240	240
Widows Fund	-	1,539	<b>1,539</b>	-	1,612	1,612
Families Fund	-	1,263	<b>1,263</b>	-	1,100	1,100
Personal Aid	-	200	<b>200</b>	-	550	550
Allowances Fund*	-	8,285	<b>8,285</b>	-	6,209	6,209
Better Home Project	-	-	-	-	600	600
Building Projects	-	-	-	-	-	-
FAST Child Sponsorship	-	900	<b>900</b>	-	900	900
	<u>15,268</u>	<u>13,709</u>	<b><u>28,977</u></b>	<u>14,649</u>	<u>27,928</u>	<u>42,577</u>

\*Allowances Fund was previously known as Salaries Fund

## Notes to the financial statements for the year ended 30th June 2015

2. Governance Costs	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds		Funds	Funds	
	2015	2015	2015	2014	2014	2014
	£	£	£	£	£	£
VAT overpaid	-	-	-	-	-	-
Postage	109	-	109	41	-	41
Independent examiner's remuneration	420	-	420	888	-	888
Bank charges	283	-	283	180	-	180
Travel	588	-	588	290	-	290
Insurance	161	-	161	580	-	580
	<u>1,561</u>	<u>-</u>	<u>1,561</u>	<u>1,979</u>	<u>-</u>	<u>1,979</u>

3. Grants and donations	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds		Funds	Funds	
	2014	2014	2014	2013	2013	2013
	£	£	£	£	£	£
Camp assistance	2,508	1,248	3,756	7,676	18,734	26,410
Better Home Project	2	148	150	-	785	785
Freight	1,860	-	1,860	1,401	-	1,401
Grants	750	-	750	500	-	500
Medical	2,250	1,105	3,355	1,932	323	2,255
Pastor aid	120	-	120	1,175	-	1,175
General aid	160	-	160	-	-	-
Children's Work	3,709	-	3,709	1,944	-	1,944
Motor vehicles	1,342	-	1,342	620	-	620
Widows' pensions	-	3,160	3,160	-	600	600
Pastors' allowances *	-	7,610	7,610	3,511	6,209	9,720
FAST Foundation	-	250	250	-	362	362
Family Support	-	1,120	1,120	750	1,100	1,850
Building Projects	-	-	-	6,145	162	6,307
Personal support	1,220	200	1,420	-	550	550
FAST Child sponsorship	-	206	206	403	1,700	2,103
	<u>13,921</u>	<u>15,047</u>	<u>28,968</u>	<u>26,057</u>	<u>30,525</u>	<u>56,582</u>

\* Pastors' allowances was previously known as Pastors' salaries

# Notes to the financial statements for the year ended 30th June 2015

## 4. Statement of funds

	At 1 July 2014 £	Income £	Expenditure £	At 30 June 2015 £
General reserve	(1,362)	20,246	16,269	2,615
<b>Total unrestricted funds</b>	<u>(1,362)</u>	<u>20,246</u>	<u>16,269</u>	<u>2,615</u>
<b>Restricted Funds:</b>				
Camp	-	1,248	1,248	-
Children's Hospital	-	1,105	1,105	-
Allowances Fund*	-	8,285	7,610	675
Kindergarten	904	-	-	904
Widows Fund	3,061	1,539	3,160	1,440
Families Fund	-	1,263	1,120	143
Better Home Project	148	-	148	-
FAST General Fund	1,798	256	250	1,804
FAST Child Sponsorship	-	994	206	788
Personal support	-	200	200	-
<b>Total restricted funds</b>	<u>5,911</u>	<u>14,890</u>	<u>15,047</u>	<u>5,754</u>

\* The Allowances Fund was previously known as the Salaries Fund.

The General reserve represents the free funds of the charity which are not designated for particular purposes.

The Camp Fund represents support for the Harghita Christian Camp.

The Children's Hospital Fund represents support designated for the Brasov Children's Hospital.

The Allowances Fund represents donations received for the support of pastors and church workers.

The Kindergarten Fund is designated for kindergarten support in Tarlungeni village.

The Widows Fund represents funds donated for the assistance of poor widows in Romania, and is allocated on the recommendations of church pastors.

The Families Fund represents donations designated by supporters for the financial assistance of poor families nominated by church pastors.

## Notes to the financial statements for the year ended 30th June 2015

The Better Home Project was established in conjunction with the Romanian registered FAST Foundation for the improvement of housing in poor communities in the Brasov area. The majority of this support is now being given directly to FAST UK, and this fund now represents those donors who have not yet transferred their giving to FAST UK.

Some donations are designated specifically for the use of the Romanian registered FAST Foundation, with whom we work in the Brasov area, and are held in the FAST General Fund. The FAST Child Sponsorship scheme's funds are held separately. The majority of this support is now being given directly to FAST UK, and these funds now represent those donors who have not yet transferred their giving to FAST UK.

The Personal Support Fund is for occasions when individual supporters wish to help specific people in Romania, without calling on the Trust's general funds.

## Details of Trustees, etc.

The Trustees are:

**Angus Cleaver** (Chairman) of 46 Hazell Road, Farnham, Surrey, GU9 7BP

**Phil Dunford** of Little Haven, West Street, Farnham, Surrey GU9 7AP

**Andrew Henderson** of 25 Osborn Road, Farnham, Surrey, GU9 9QT

**Lucy and Phil Barnardo** of 18 Longley Road, Farnham, Surrey, GU9 8LZ

**Sheena Cleaver** of 46 Hazell Road, Farnham, Surrey, GU9 7BP

**Rev David Stickland** of 14 Captains Row, King James Quay, Old Portsmouth, PO1 2TT

The Trust's **Head Office** address is:

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Phone 0845 124 9402

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Website URLs are [www.cleafordchristiantrust.org.uk](http://www.cleafordchristiantrust.org.uk) and [tcct.org.uk](http://tcct.org.uk)

The **Sussex Office** is at:

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Woodingdean

BRIGHTON

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Phone 01273 304018

E-mail: [johncasse@tiscali.co.uk](mailto:johncasse@tiscali.co.uk)

The **Midlands Office** is at:

88 Arbury Avenue

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CV12 8QX

Phone 024 7631 9510

E-mail: [roger.guy@cleafordchristiantrust.org.uk](mailto:roger.guy@cleafordchristiantrust.org.uk)

The Trust became a registered charity on 29th July 1994, under number 1039861

The Trust is registered with HMRC for VAT purposes.

The Trust's Independent Examiner is M.J. Easton, Independent Examiners Ltd of Sovereign Centre, Poplars, Yapton Lane, Walberton, West Sussex, BN18 0AS

Bankers:

Bank of Scotland, 41 South Gyle Crescent, EDINBURGH EH12 9XD

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, WEST MALLING, ME19 4JQ